

# Greenwood

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The Village Centre  
New Hill  
Farnsfield  
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15 November 2024

Dear Lesley and Mike,

**Re: TREES FOR CLIMATE SMALL GRANT SCHEME**

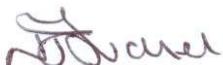
**2024/25 Offer of Grant - G\_0257 Farnsfield Parish Council**

Further to your application for the above project, I am pleased to confirm you will be eligible for grant of up to **£8798** or 100% of validly claimed eligible costs (whichever is the lesser) subject to satisfactory completion. The project and overall grant offer are set out in the schedules in this document. The planting elements of the project must be completed and claimed for before 25 March 2025 and any establishment/maintenance claims for the project returned by 25 March 2028 in accordance with the attached timetable. Any claim submitted beyond these dates will be considered ineligible.

This offer is subject to the Trees for Climate Grant Terms and Conditions attached and those listed at the end of this grant offer letter. Please ensure you have read and understood these conditions. **Consultation with the Forestry Commission is not required for this project.**

Please complete and sign one hard copy of this letter and return to me at the address above within 14 days of the date on this letter. Please retain the other copy for your records. Note that no expenditure on which grant is claimed, may take place before the date you accept this offer and, if regulatory consent is required, before you receive confirmation from us in writing that this has been acquired.

Yours sincerely,



Nick Tucker

Woodland Creation Project Manager- Trees for Climate

**Continued overleaf**



*Nottinghamshire's Community Forest bringing Sherwood Forest to your doorstep*

Supported by Nottinghamshire County Council  
Working in the districts and boroughs of Ashfield, Broxtowe, Gedling, Mansfield and Newark & Sherwood

## **Schedule 1- Project Description**

### **Project Name: Farnsfield Parish Council**

#### **Aims:**

The project is part of 'Trees for Climate', a programme of woodland creation being delivered by England's Community Forests and funded by Defra. It aims to increase carbon capture, enhance biodiversity, increase nature connectivity in the landscape, help with flood management and add trees to urban areas for people to enjoy.

**Objectives:** To add 5 trees to create shade and added habitat near to the petanque court, to add a row of 9 trees at the edge of the football field with 11 large shrubs to screen the storage container. To add 4 small urban trees at Lady Goodwin Park, 14 native trees at Wilson's Field green space and 3 specimen trees in the corner of the Cricket Field. The project involves planting 46 trees in total. All trees to be fitted with stakes, protective shelters, mulch mats and irrigation units to help with establishment. Funding is being provided for spring bulbs to be planted by community groups to provide early nectar for pollinators.

#### **Establishment**

##### **Planting**

Suggested tree species include Rowan, Whitebeam, Field Maple, Crab Apple, Pear, Oak, Hornbeam, Wild Cherry and Silver Birch.

Shrub species will include Hazel, Holly, Goat Willow, Blackthorn and Gorse.

A suggested species list for each area of the project will be supplied separately to help with getting quotes and ordering the trees.

Relevant LIS and magic map searches have been conducted along with historical environment checks and relevant utility checks. Tree procurement and planting along with any necessary protection will be delivered through the landowner appointing a contractor.

#### **Future Management**

##### ***Beating up***

Funding is being provided to the landowner to cover the cost for replacing tree failures for the first three years of establishment. This funding is expected to cover a 10% loss in the first year decreasing to 5% in the second year and third year.

Replacement tree species should be of a mix the same as the initial planted species and should be in proportion to the initial individual species/quantity. Tree failures will need to be surveyed towards the end of each planting season (late summer) and marked for replacement.

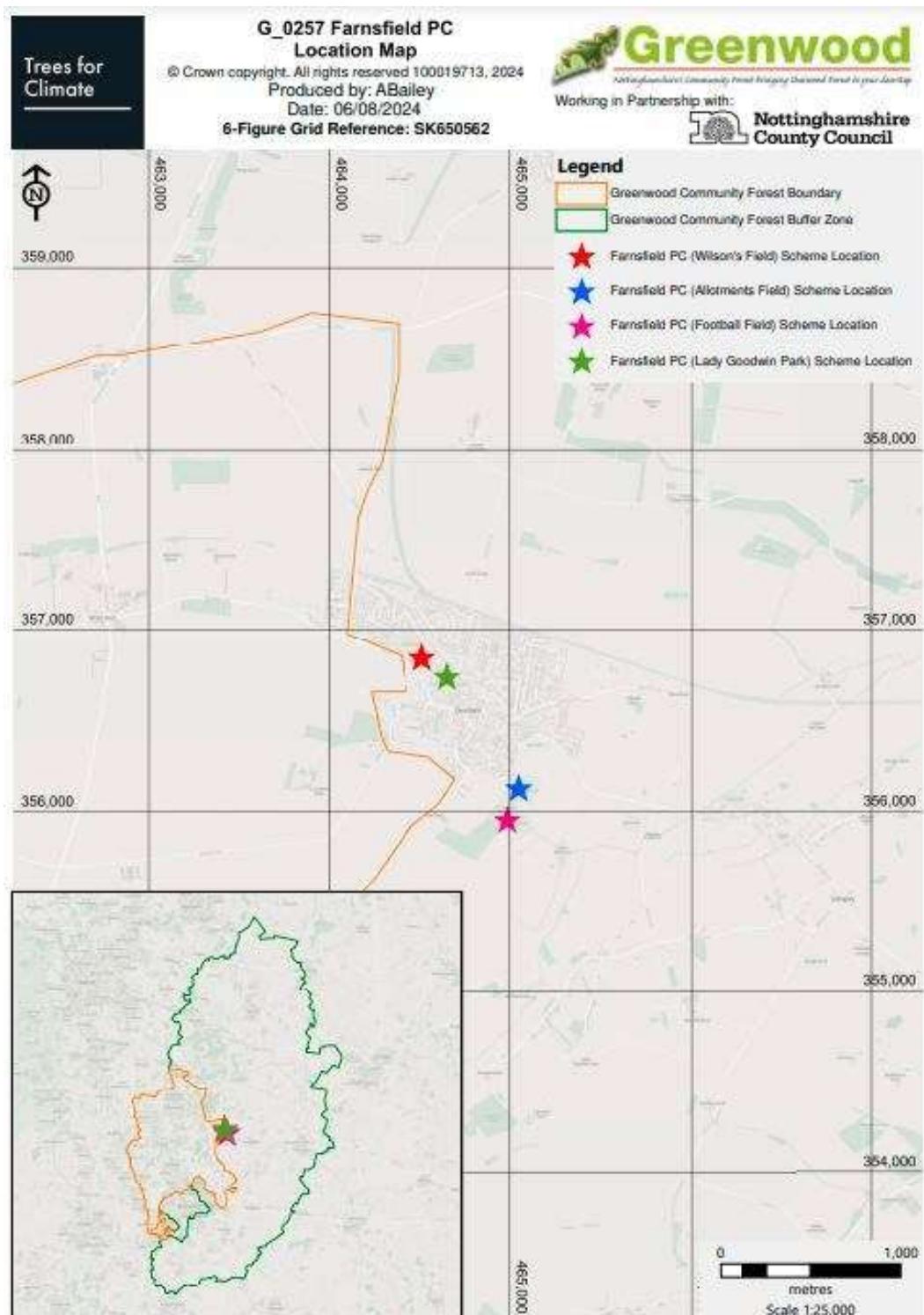
##### ***Weed Control***

Funding is being provided to the landowner for the application of mulch or matting to ensure weed free competition for the trees for the first three years of establishment to reduce competition and ensure good establishment. Where this is not affordable within the scope of the grant offer or unsuccessful, the grantee will undertake to manage weed growth through other means.

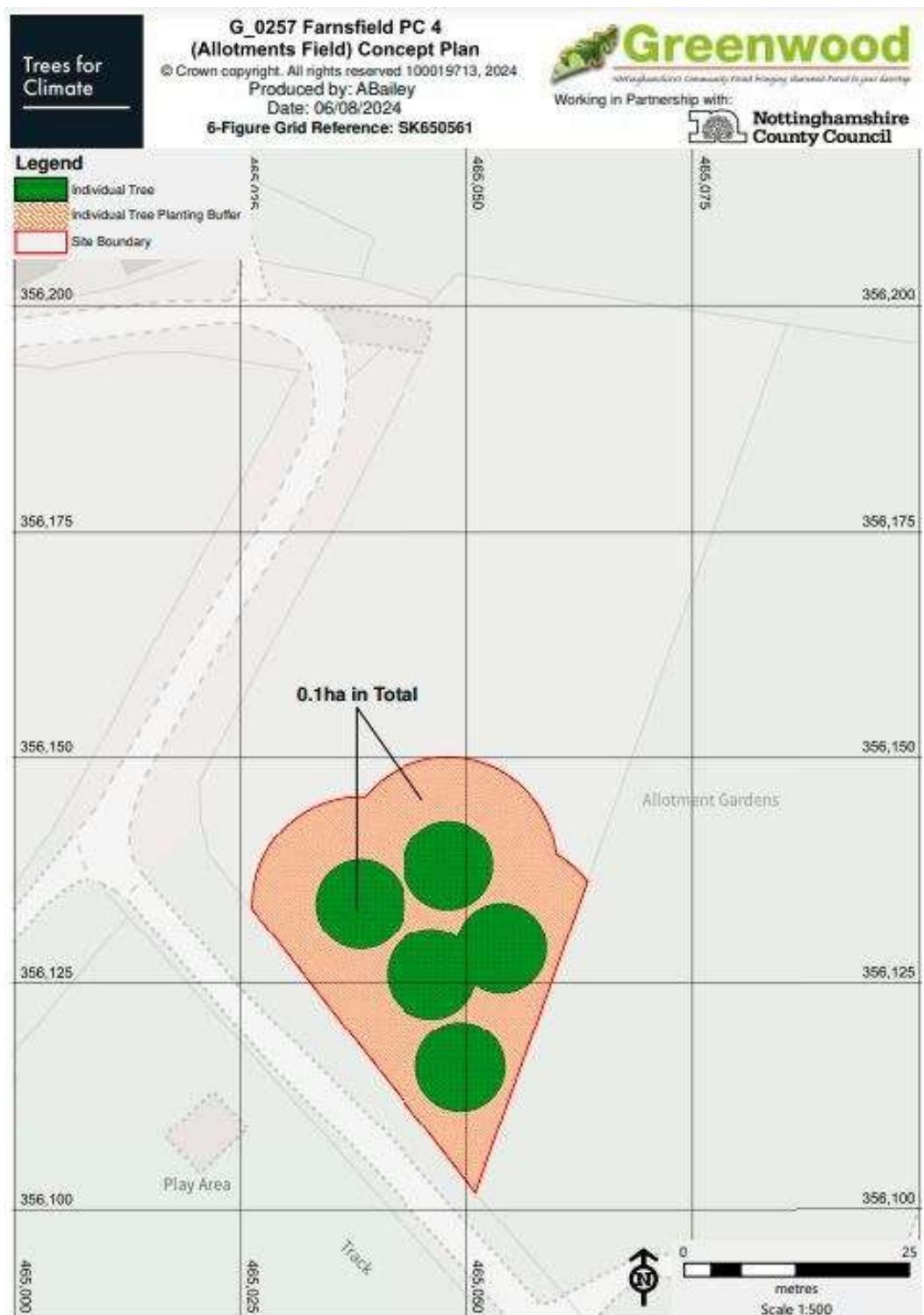
## Protection

Funding is being provided for shelters to help protect the trees from hares, rabbits and deer. Also there is funding towards irrigation units.

## Schedule 2. – Location Map



### Schedule 3 – Design Map





Legend

- Individual Tree
- Individual Tree Planting Buffer
- Site Boundary





**Schedule 4 - Establishment Programme**

	Year 1	Year 2	Year 3	Year 5	Year 12	Year 15+
<b>Planting</b>  Planting takes place during winter months (Nov-March).  Total trees planted = 46	X					
<b>Herbaceous Buffer Zone / Open space</b>  To be established and maintained for the minimum period. This is an essential requirement of the scheme in order to improve biodiversity and to protect trees from damage through grass cutting activities.  <b>Mowing</b> can take place in the herbaceous zone at a maximum rate of twice a year, in April and September, with care taken to avoid damaging the young trees.	X	X	X	X	X	X
<b>Weed Control</b>  Controlling weeds by use of woodchip mulch, mulch mats and hand weeding	X	X	X			
<b>Beating-Up</b>  Replacement of dead trees (known as 'beating up') during the winter period. This is expected to be between 2-10%. Trees supplied and planting carried out by landowner.  Weeds will need to be controlled while these trees establish.	X	X	X			
<b>Visit from Greenwood</b> Community Forest staff to check on progress of establishing trees and advise on any issues arising.	X	X	X	X		
<b>Removal of tree guards</b> and wooden stakes after satisfactory establishment of the trees (and beyond the vulnerable period for damage from browsing mammals).					X	

## Schedule 5 – Funding Agreement

PROJECT DETAILS (multiple sites listed as applicable)				
<b>SITE NAMES</b>	Farnsfield Parish Council			
<b>TOWN, VILLAGE OR DISTRICT</b>	Farnsfield			
<b>CENTRAL GRID REF(S)</b>	Allotments Field SK650561 Football Field SK649559 Lady Goodwin Park SK646567 Wilsons Field SK645568			
<b>SIZE OF PLANTING SITES COMBINED (ha)</b>	0.8 ha			
<b>PLANTING AREAS</b>	<b>SHOWN ON THE ATTACHED PLAN</b>			
ITEMS WE ARE PAYING GRANT FOR* (TOTAL FOR ALL PROJECTS)				
*Grants offered against prices obtained through competitive tendering				
ITEM	NUMBER/UNIT	COST		
Establishment of woodland as per specifications	46	£4284		
Maintaining a weed free area around each tree for 3 years	46	£994		
Tree and guard maintenance to Year 15	46	£3,520		
PAYMENT PROFILE*	% of TOTAL	GRANT		
*conditional on satisfactory completion of work and fulfilment of all grant conditions				
March 31 <sup>st</sup> 2025	49 %	£4284		
March 31 <sup>st</sup> 2026	11 %	£994		
March 31 <sup>st</sup> 2028	40 %	£3,520		
<b>TOTAL GRANT PAYABLE</b>	<b>100 %</b>	<b>£8,798</b>		

### Table of Required Actions

ACTION	DEADLINE
Sign and return acceptance of Grant Offer	Before 30/11/2024
First claim for establishment by	25/03/2025
Second claim for maintenance by	25/03/2026
Final claim for 15 Year maintenance by	25/03/2028

## 1 Value for Money

The Applicant must be able to demonstrate that it has sought to ensure value for money in the procurement of all works, equipment, goods and services.

Where an applicant is a local authority, it must take account of public sector accountability and probity, and shall document the decision-making process. Where a Local Authority proposes to deliver work through contract or direct labour, procured through a formal competitive tendering process and/or to use materials procured in the same way, each procurement process needs to be confirmed in writing to Greenwood Community Forest, including the number of tenders sought and who from.

Overall, Greenwood Community Forest expects the following procurement procedures to be adopted according to the estimated value (inc. VAT) of the contract at pre-tender stage. The applicant's decision must demonstrate best value and the applicant must keep records which support its decision, submitting these to Greenwood, as required.

Estimate Value	Tender Action Required
Below £250	No quote required
£250 - £500	Single oral quote
£501 - £2,500	Minimum of three oral quotes
£2,501 - £15,000	Minimum of three written quotes, based on a clear written specification
£15,001 - £50,000	Minimum of three formal competitive tenders invited
£50,001 +	Four to six formal competitive tenders invited

## 2. Biosecurity

Diseases such as ash dieback can cause millions of pounds worth of economic and environmental damage. To ensure we only plant healthy stock, all planting stock must be procured from suppliers who are part of the 'Plant Healthy Certification Scheme' or have passed a 'Ready to Plant' assessment provided by Fera Science Ltd. A directory of certified businesses and suppliers is available on the Plant Healthy website.

<https://planhealthy.org.uk/>

## 3. Proof of Expenditure

When submitting a claim for payment of grant, proof must be provided that the total expenditure detailed on the claim has been incurred. This shall be by provision of copies of receipted invoices and other evidence (where required) in a format approved by Greenwood Community Forest in writing. Failure to provide suitable documentary evidence will lead to withholding of payment.

## 4. Warranties

The applicant warrants, represents and undertakes to Greenwood Community Forest that: Neither the execution of this agreement by it nor the performance or observation of any of its obligations under it, will:

- conflict with or result in any breach of any law or enactment or any deed, agreement or other instrument, obligation or duty to which the applicant is bound;
- cause any limitation on any of the powers whatsoever of the applicant to exercise such powers; or
- lead to the applicant acting outside its powers;

it is not in default under any law or enactment or under any deed agreement or other instrument or obligation by which it is bound so as to affect adversely its ability to perform its obligations under this agreement or in undertaking the works;

- all necessary consents required in connection with the execution, delivery, issue, validity or enforceability of this agreement and the undertaking of the works have been obtained (or where appropriate will be obtained) and have not been withdrawn;
- it is not under any statutory obligation to undertake the project or any part thereof;
- no civil or criminal litigation or administrative or arbitration proceeding before any court, tribunal, Government authority or arbitrator is presently taking place, pending or (to the knowledge, information and belief of the applicant) threatened against, or against any of the assets of, the applicant which might have a material adverse effect on its business, assets, condition or operations or might affect adversely its ability to perform its obligations under this agreement;
- as at the date of this agreement, all information documents and accounts of the applicant supplied to Greenwood Community Forest for its appraisal of the approved application for the purposes of this agreement, are true complete and accurate and no change has occurred since the date on which such information was supplied which renders the same untrue or misleading in any respect and that there has been no material adverse change in the business, assets, finances operations affairs or prospects of the applicant since such information documents and accounts were provided;
- no person having any charge, lien, encumbrance or other form of security over the project or any other assets of the applicant has enforced or given notice of its intention to enforce such security nor has the applicant done or omitted to do anything which would or might reasonably be expected to cause any person to enforce or exercise its rights to enforce such security;
- it is not aware of anything which materially threatens the success or successful completion of the project.

## **5. Press and PR**

The applicant undertakes to work closely with Greenwood Community Forest to maximise PR opportunities and to credit Greenwood Community Forest and as agreed Defra, in any publicity (including social media) relating to schemes funded all or in part, under this agreement. As part of this, the applicant will make available high-quality images, with the necessary permissions for use by Greenwood Community Forest.

## **6. Grant Claims**

Payment will be made on receipt of a fully and accurately completed claim form including the project title, applicant's bank details, the reference number (as indicated in the offer letter) and authorised signature and proof of expenditure.

## Schedule 6 – Landowner Agreement

TREES FOR CLIMATE – LANDOWNER AGREEMENT	
<b>Site name and Location Postcode</b>	Allotments Field NG22 8EB Football Field NG22 8EB Lady Goodwin Park NG22 8LA Wilsons Field NG22 8LA
<b>Name of Landowner</b>	Farnsfield Parish Council
<b>Unique site ref no.</b>	<b>G_0257</b>
<b>Agreed Outputs</b>	
<p>Greenwood Community Forest (GCF)</p> <ul style="list-style-type: none"> <li>- GCF, acting through Nottinghamshire County Council, will fund the planting of <b>46</b> trees. Screening trees (next to football container) established at 3m spacing and all other trees at low-density planting.</li> <li>- GCF will assist by supplying a suggested list of tree species, a planting design and specification.</li> <li>- The funding will also include protection and maintenance.</li> <li>- GCF will arrange for any necessary regulatory consultation, checks and consents</li> <li>- GCF may arrange for appropriate publicity and promotion with the landowner's permission.</li> </ul>	
<p><b>Landowner</b></p> <ul style="list-style-type: none"> <li>- The landowner will be responsible for the establishment and maintenance of <b>46</b> trees by following the basic principles of woodland establishment outlined (see schedule 4) and in accordance with the design agreed.</li> <li>- The landowner will maintain a weed free spot of minimum 1m for 3 years from planting, maintain shelters/fences and replace any dead trees/woody shrubs to maintain the minimum stocking numbers as funded.</li> </ul>	
<b>Terms and Conditions</b>	
<ol style="list-style-type: none"> <li>1. You agree that the woodland, trees or hedgerow planted with support under this Grant will be maintained to ensure successful establishment of the trees.</li> <li>2. Trees will remain at the site for a minimum term of 15 years.</li> <li>3. You agree to undertake the work with reasonable care, thoroughness, competence and to a good standard.</li> <li>4. The landowner agrees to allow Greenwood Community Forest access to inspect the planting area periodically through prior arrangement.</li> <li>5. You have not received and will not receive any duplicate funding or allowances from other public sources.</li> </ol>	

**I accept the offer set out in this letter and attached grant scheme conditions in respect of the above Projects.**

<b>Contact Details</b>	
Name <i>(landowner or person with authority to enter into agreement)</i>	Lesley Healy on behalf of Farnsfield Parish Council
Address	Farnsfield Parish Council The Village Centre New Hill Farnsfield Nottinghamshire NG22 8JN
Contact number	07818 863 309
Email address	<a href="mailto:lesley@farnsfield-pc.uk">lesley@farnsfield-pc.uk</a>
<b>Signatures</b>	
Name	Lesley Healy
Signature	
Date	20.11.2024
Counter signed: Director of Greenwood Community Forest	
Signature	Nick Tucker
Date	 21/11/2024